

**Canmore Library Board Minutes
Regular Meeting on Thursday, September 22nd, 2016**

CALL TO ORDER: 6:30pm

In Attendance: S. Beckett, L. Goddard, B. Millard, A. Metikosh, D. Parkes, M. Sampson,
J. Smith, E. Russell, M. Preston

Chaired by: S. Beckett

Absent: T. Madge, P. McKeown

WELCOME AND OPENING REMARKS

The Minister's Awards for Excellence in Public Library Service have been announced. We may wish to nominate our library this year. Openings for the Library Board have been advertised in the paper. L. Goddard has submitted her resignation from the Board.

ACTION: L. Goddard will, in her last duty as past chair, be contacting Board members to compile the slate of officers for the upcoming year.

16-09-01 MOTION: B. Millard moved to approve the agenda as amended. Seconded: L. Goddard. **CARRIED.**

16-09-02 MOTION: M. Sampson moved to adopt the minutes from the August, 2016 budget meeting. Seconded: A. Metikosh. **CARRIED.**

16-09-03 MOTION: E. Russell moved to approve the consent agenda. Seconded: L. Goddard. **CARRIED.**

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted):

Policy Updates: The draft Board Member Code of Conduct has been tabled until the next regular meeting in October.

16-09-04 MOTION: B. Millard moved to approve the Employee Code of Conduct Policy as amended. Seconded: L. Goddard. **CARRIED.**

16-09-05 MOTION: E. Russell moved to approve the Privacy and Confidentiality of Information Policy as amended. Seconded: A. Metikosh. **CARRIED.**

16-09-06 MOTION: M. Sampson moved to approve the Staff Development Policy as amended. Seconded: J. Smith. **CARRIED.**

2017-2019 Plan of Service Update:

The results of the Plan of Service Survey were summarized by A. Metikosh. Feedback from the survey will be incorporated into the updated Plan of Service for 2017-2019.

NEW BUSINESS

Library Memberships for on-reserve populations

Initiatives for the provision of library service to on-reserve populations together with existing library membership fees were discussed.

16-09-07 MOTION: B. Millard moved to waive all Canmore Library membership fees for residents from the Stoney Nakoda First Nations Reserve.

Motion Amended

E. Russell made a friendly amendment to the motion and moved to waive *the Canmore Library non-resident membership fee* for residents from the Stoney Nakoda First Nations Reserve. Seconded: D. Parkes.

CARRIED.

FINANCIAL UPDATE

16-09-08 MOTION: M. Sampson moved to approve the June, 2016 financials. Seconded: E. Russell. **CARRIED.**

16-09-09 MOTION: A. Metikosh moved to approve the July, 2016 financials. Seconded: D. Parkes. **CARRIED.**

16-09-10 MOTION: L. Goddard moved to approve the August, 2016 financials. Seconded: E. Russell. **CARRIED.**

COUNCIL UPDATE

Current community concerns were highlighted. 2017 budget preparations are underway.

OTHER REPORTS

Committee Reports:

There were no additional committee reports.

Friends of the Library:

Nothing additional to report.

Marigold:

It was noted that a representative from the Town of Canmore did not attend the Marigold Board meeting in August.

CORRESPONDENCE

The second installment of the Marigold grant has been received. The third and final installment will be sent in November.

Round Table

Anne Metikosh noted that another member is required on the Advocacy Committee.

M. Preston noted that there have been some adjustments made to the special library project that was submitted to the Friends. Remaining components of that project and new

ideas would be incorporated into the Library's 2017 grant request rather than submitted as a separate funding request.

Both E. Russell and S. Beckett made book recommendations.

16-09-11 MOTION: D. Parkes moved to adjourn the meeting. Seconded: M. Sampson.

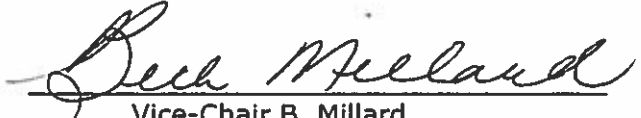
CARRIED.

MEETING ADJOURNED: 8:40pm

DATE OF NEXT MEETING: Thursday, October 27th at 6:30 pm.



Chair S. Beckett



Vice-Chair B. Millard

ACTION: L. Goddard will, in her last duty as past chair, be contacting Board members to compile the slate of officers for the upcoming year.