

**Canmore Library Board Minutes
Regular Meeting on Thursday, February 22, 2018**

CALL TO ORDER: 6:30 p.m.

In Attendance: A. Metikosh, B. Millard, S. Ostashewski, M. Poznansky, M. Sampson, J. Smith, M. Preston

Chaired by: B. Millard

Absent: A. Baker, K. Marra, P. McKeown, T. Madge

WELCOME AND OPENING REMARKS

Library Snapshot: None

18-02-01 MOTION: A. Metikosh moved to accept the agenda. Seconded: M. Sampson. **CARRIED**

18-02-02 MOTION: M. Poznansky moved to approve the January 2018 minutes as circulated.
Seconded: J. Smith. **CARRIED**

No Consent Agenda

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston accepted questions from the Board about her monthly report.

NEW BUSINESS

Library Policies: The Group Benefits and Wage & Salary Administration policies were reviewed by the Policy Committee; no changes were indicated, and both were accepted as information by the Board.

18-02-03 MOTION: J. Smith moved to adopt the Loans of Resources policy as amended. Seconded: M. Sampson. **CARRIED**

18-02-04 MOTION: M. Sampson moved to accept the Investment of Funds policy as presented.
Seconded: M. Poznansky. **CARRIED**

18-02-05 MOTION: M. Poznansky moved to accept the 2017 Annual Report as amended. Seconded: S. Ostashewski. **CARRIED**

PLSB Library Board Basics Workshop

The Board agreed in principle to host a workshop. B. Millard will investigate logistics prior to the next Board meeting.

FINANCIAL UPDATE

December 2017: The Balance Sheet and Statement of Operations prepared by P. McKeown were reviewed and presented by M. Preston and accepted as information by the Board.

2018 Budget: Amended Utilities figures were reviewed and their effect on the 2018 Budget noted. B. Millard will contact Council Rep K. Marra with respect to Board concerns. S. Ostashewski will discuss the matter with the Finance Committee.

COUNCIL UPDATE: None

OTHER REPORTS

The Policy Committee and the Advocacy Committee presented general statements of intent.

J. Smith attended the January 27th Marigold meeting; nothing to report.

CORRESPONDENCE:

Marigold Letter to Town of Canmore re Municipal Levy
 Marigold Memo re new Marigold logo
 Marigold Memo re 2018 Paperback & shared collection budget
 Marigold Memo re 2018 numbers
 Marigold Training & Presentations Catalogue
 Notice of Freedom to Read Week

MEETING ADJOURNED by B. Millard at 7:55 p.m.

DATE OF NEXT MEETING: Thursday, March 22nd, 2018 at 6:30pm.



Chair: B. Millard



Secretary: A. Metikosh

ACTION ITEMS:

B. Millard will investigate possible dates and logistics for hosting a PLSB Library Board Basics Workshop and report at the March Board meeting.

B. Millard will contact Council Rep K. Marra with respect to Board concerns over increased Utilities costs and their effect on the 2018 Library budget. She will communicate Council's response to the Board.

S. Ostashewski will discuss the effect of increased Utilities costs on the 2018 budget with the Finance Committee and report at the March Board meeting.