

**Canmore Library Board Minutes
Regular Meeting on Thursday, June 28, 2018**

In Attendance: A. Baker, K. Marra, P. McKeown, A. Metikosh, B. Millard, S. Ostashewski, M. Poznansky, M. Sampson, M. Preston, T. Madge

Absent: J. Smith

Chaired by: B. Millard

WELCOME AND OPENING REMARKS

Library Snapshot: C. Wilson and F. Morgan gave a brief overview of the Library's Summer Reading Program.

CALL TO ORDER: 6:38pm.

18-06-01 MOTION: K. Marra moved to accept the agenda. Seconded: S. Ostashewski. **CARRIED.**

ACTION: M. Preston will investigate how the Library's and the Town of Canmore's Disaster Plans align.

18-06-02 MOTION: A. Metikosh moved to accept the minutes as amended from the May 2018 meeting. Seconded: M. Sampson. **CARRIED.**

18-06-03 MOTION: M. Sampson moved to approve the consent agenda. Seconded: M. Poznansky **CARRIED.**

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston accepted questions from the Board about her monthly report. The idea of memorial plaques in the Library was raised and will be brought forward for further discussion at future meeting. The new multi-year budget process and changes to budget presentations were discussed.

Strategic Plan: Thursday, July 12th 6:30-8:30pm was proposed as the date for the strategic planning session with a facilitator from Alberta Culture and Tourism.

ACTION: M. Poznansky will forward a package with Strategic Plan documents to all Board members for review prior to the meeting on June 12th.

In-house use survey: The annual in-house survey is scheduled for July 22nd to July 28th. This survey could be used as an opportunity to collect information from the public for the Strategic Plan.

ACTION: T. Madge will send out an email in July asking for Board volunteers to help with the in-house Survey.

NEW BUSINESS**Paid and Unpaid Leave Policy:**

18-06-04 MOTION: M. Sampson moved to accept the Paid and Unpaid Leave Policy as presented.
Seconded: A. Baker. **CARRIED.**

Council Presentation on June 12: A. Metikosh gave a recap of the Council presentation. Ideas for future presentations were discussed. M. Sampson encouraged all Board Members to go to the Town's website and watch the recording of the presentation.

FINANCIAL UPDATE

The May 2018 financials were reviewed and accepted as information.

OTHER REPORTS

Friends of the Library: A. Baker met with S. Scherer who again encouraged Board members and Library staff to attend the Friends of Library meetings. The next Friends executive meeting is scheduled for September. Methods to increase regular communication between the Board, the Library Director and the Friends of the Library were discussed.

CORRESPONDENCE

The Edmonton Public Library Annual report and Marigold informational package regarding Schedule C were circulated and a copy will be in the Board Correspondence box.

ROUND TABLE

M. Preston showed the latest publication from the Bow Valley Literacy Group.

T. Madge asked for Board volunteers to help out at the Folk Fest.

A. Metikosh, S. Ostashevski and B. Millard will be representing the Library in the Canada Day Parade as part of the Rotary delegation.

K. Marra was recently in Halifax and toured their new Library.

18-06-05 MOTION: A. Metikosh moved to go in camera. Seconded: S. Ostashevski. **CARRIED.**

18-06-06 MOTION K. Marra moved to go out of in camera. Seconded: S. Ostashevski. **CARRIED.**

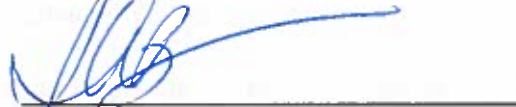
MEETING ADJOURNED by B. Millard at 8:15p.m.

DATE OF BUDGET MEETING: Thursday, August 23rd, 2018 at 6:30pm.

DATE OF NEXT REGULAR MEETING: Thursday, September 27th, 2018 at 6:30pm



Chair: B. Millard



Vice Chair: A. Baker