

**Canmore Library Board Minutes
Regular Meeting on Thursday, September 20, 2018**

CALL TO ORDER: 6:39pm

In Attendance: A. Baker, K. Marra, P. McKeown, A. Metikosh, B. Millard, S. Ostashewski, M. Sampson, J. Smith, M. Preston, T. Madge

Absent: M. Poznansky

Chaired by: B. Millard

WELCOME & OPENING REMARKS

The Friends of the Library who were present were welcomed and invited to stay for the first part of the Board meeting. M. Preston gave an overview of Science Literacy Week which is currently running in the Library.

18-09-01 MOTION: K. Marra moved to accept the agenda as circulated. Seconded: P. McKeown. **CARRIED.**

18-09-02 MOTION: A. Metikosh moved to approve the August 2018 minutes. Seconded: M. Sampson. **CARRIED.**

18-09-03 MOTION: A. Baker moved to approve the consent agenda. Seconded: A. Metikosh. **CARRIED.**

ACTION: All Board members are asked to read and be prepared to discuss the *PLSB Update: Library Regulation and Best Practices for Alberta Public Libraries* as it will be brought forward for discussion at the October meeting.

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston entertained questions from the Board regarding the monthly report.

Wage & Salary Administration Policy Revisions: M. Sampson gave an overview of the policy changes in regards to staff bonuses.

18-09-04 MOTION: M. Sampson moved to adopt the revised Wage and Salary Administration policy as submitted. Seconded: A. Metikosh. **CARRIED.**

NEW BUSINESS

Budget Advocacy: B. Millard, A. Baker and R. Seeley had a meeting to discuss the possibility of Library representatives being present for budget presentations and how to be proactive about getting adequate funding for the Library.

FINANCIAL UPDATE

The June, July and August 2018 financial statements were presented as informational items. The Audit Shield Fee Waiver Service from Avail Financial was discussed and declined.

COUNCIL UPDATE

K. Marra discussed the current concerns of Council. The Olympic Bid continues to be a major discussion item.

OTHER REPORTS

Board Development: A. Baker reported that after ongoing recruitment efforts, D. Allen has indicated interest in the Treasurer position. Outgoing Board members are encouraged to consider remaining in their committees to provide continuity to incoming Board Members. Community members who are not Board members will be considered for the Development Committee which will be created in 2019. Board members are asked to think about what Committees they would like to sit on when they are struck in January 2019.

Friends of the Library: The Book sale in August was successful. The Friends AGM will be held on Thursday, October 18th at 7:00pm in the Meeting room. The amount of the Friends Grant for 2019 has been determined.

CORRESPONDENCE

The second installment of the Marigold Service Grant has been received.

ROUND TABLE

A. Metikosh reported on the CYAN meeting she attended in August.

P. McKeown expressed support for the potential new Board Members.

B. Millard will be away for the October meeting and expressed her appreciation of outgoing Board Members.

MEETING ADJOURNED by B. Millard at 7:29 p.m.

DATE OF NEXT REGULAR MEETING: Thursday, October 25, 2018 at 6:30p.m. in the Library Meeting Room



Chair: B. Millard



Vice Chair: A. Baker

ACTIONS:

All Board members are asked to read and be prepared to discuss the *PLSB Update: Library Regulation and Best Practices for Alberta Public Libraries* as it will be brought forward for discussion at the October meeting.