

Canmore Library Board Minutes
Regular Meeting on Thursday, April 28th, 2022

CALL TO ORDER: 6:34pm

In Attendance: A. Baker, S. Al-Abbasi, G. Carling, V. Domingo, W. Fung, E. Lyster, J. MacAulay, K. Wahl, M. Preston, T. Madge, C. Scott (part-time), M. Poznansky (part-time)

Chaired by: G. Carling

Absent: K. Marra, D. Balmain

WELCOME & OPENING REMARKS

National volunteer week – G. Carling thanked all volunteer Board Members for supporting Public Libraries.

Library snapshot: M. Preston and T. Madge discussed the new Library of Things collection.

22-04-01 MOTION: A. Baker moved to accept the agenda as amended. Seconded: K. Wahl. **CARRIED.**

22-04-02 MOTION: J. MacAulay moved to accept the minutes of the March 24th, 2022 meeting as presented. Seconded: V. Domingo. **CARRIED.**

LIBRARY REPORTS & CONTINUING BUSINESS

Audit: C. Scott from AVAIL presented the 2021 audit report.

Library Director's Report (as submitted): M. Preston entertained questions from the Board regarding the monthly report. The April ATB donation total was \$56.81. The Mountain Market will be starting up soon up which will impact parking availability as well as Library operations. M. Preston let the Board know that we will be having a booth at the Folk Festival and that T. Madge will be organizing volunteers. A simplified approach for in-town travel reimbursement was discussed.

NEW BUSINESS

Policy Review/Update:

22-04-03 MOTION: K. Wahl moved to accept the Gifts & Donations Policy as presented K. Wahl. Seconded: J. MacAulay. **CARRIED.**

22-04-04 MOTION: K. Wahl moved to accept the Internet Access Policy as presented. Seconded: S. Al-Abbasi. **CARRIED.**

22-04-05 MOTION: K. Wahl moved to accept the Group Benefits Policy as presented. Seconded: J. MacAulay. **CARRIED.**

22-04-06 MOTION: A. Baker moved to accept the Vacation Policy as presented. Seconded: K. Wahl. **CARRIED.**

22-04-07 MOTION: A. Baker moved to accept the Working Alone Policy as presented. Seconded: K. Wahl. **CARRIED.**

22-04-08 MOTION: J. MacAulay moved to accept the Extra-ordinary Spending Policy as presented. Seconded: K. Wahl. **CARRIED.**

22-04-09 MOTION: K. Wahl moved to accept the WFH (Work From Home) Guidelines as information. Seconded: A. Baker. **CARRIED.**

FINANCIAL UPDATE

The March 2022 financials were presented as information.

OTHER REPORTS

Friends of the Library: April's book sale proceeds were up from the last sale, but are still lower than pre-Covid. The books sale made just over \$3500. The Friends of the Library Speaker Series is starting up again on May 19th, with a talk about local medicinal and edible plants.

Marigold: The next AGM is on Saturday, April 30th. J. MacAulay will attend the Marigold conference on the 11th of May.

Endowment Fund: The endowment fund working group has been working planning the fall fund-raising campaign. Potential matching funders are being sought, as well as ideas for the influencers.

CORRESPONDENCE

Marigold April Newsletter (sent electronically)

Marigold Grant 1st Installment Letter

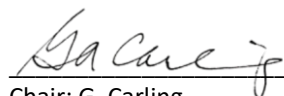
Marigold Schedule C information (sent electronically) ALT newsletter

22-04-10 MOTION: K. Wahl moved to go into in-camera session. Seconded: A. Baker. **CARRIED.**

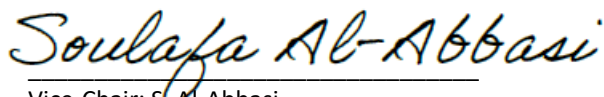
22-04-10 MOTION: V. Domingo moved to go out of in-camera session. Seconded. W. Fung. **CARRIED.**

Meeting adjourned at 8:24pm.

Date of next regular meeting: Thursday, May 26th, 2022 at 6:30pm



Chair: G. Carling



Vice-Chair: S. Al-Abbasi