

Canmore Library Board Minutes
Regular Meeting on Thursday, May 26th, 2022

CALL TO ORDER: 6:34pm

In Attendance: A. Baker, D. Balmain, G. Carling, V. Domingo, W. Fung, J. MacAulay, K. Marra, K. Wahl, M. Preston, T. Madge

Chaired by: G. Carling

Absent: S. Al-Abbasi, E. Lyster

WELCOME & OPENING REMARKS

G. Carling congratulated M. Preston and the Library Staff on receiving an honorable mention for the Making a Difference Award.

Library snapshot: M. Preston gave an overview of the 2022 Marigold Workshop. J. MacAulay and T. Madge gave their impressions as well.

22-05-01 MOTION: K. Wahl moved to accept the agenda as amended. Seconded: D. Balmain. **CARRIED.**

22-05-02 MOTION: J. MacAulay moved to accept the minutes of the April 26th, 2022 meeting as corrected. Seconded: V. Domingo. **CARRIED.**

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston entertained questions from the Board regarding the monthly report.

Library Board Council Representative Alternate Update: The PLSB does not allow Board Members to be identified as Alternates or as Council Representatives, as each Board Member is to provide their personal perspectives in the interest of the Library. As a result, after the June Council meeting, J. Mah will step down as a Library Board Member and K. Marra will be identified as a Council Member appointed to the Library Board. The Board thanks Council, Jeff and Karen for their support of and interest in the Library.

NEW BUSINESS

Board's Role in Fundraising: The role of the Board in fundraising initiatives, specifically in regard to the Endowment Fund was discussed. Background on the Board's role in the Endowment Fund Working Group was shared. G. Carling shared and discussed the Fundraising Support Roles document. The importance of having a library-owned database to track and coordinate donor information and the role of the Friends, the Endowment Fund Working Group and the Library Board were discussed.

2022 Folk Fest: Thank you to all who responded to the email asking for volunteers. T. Madge will be in touch with more details soon.

FINANCIAL UPDATE

The April 2022 financials were presented as information.

22-05-03 MOTION: G. Carling moved to accept the 2021 Audit as presented. Seconded: K. Wahl. **CARRIED.**

OTHER REPORTS

Committee Reports: Starting in June, Board volunteer hours which are over and above the regular meetings will be collected at the end of the meeting.

Board Development: Board recruitment is an important upcoming task.

ACTION: All Board members are asked pass on the names of those who might be candidates for recruitment to G. Carling.

Friends of the Library: The next meeting will be held on June 21st.

Marigold: The Marigold Board of Directors has been established. The new building is almost fully complete and has increased productivity and safety. June 17th is the official opening date of the new building. August 27th is the date of the next Marigold meeting.

Endowment Fund Working Group: Plans for the November fundraiser are progressing.

Council Update: will be circulated via email if required.

CORRESPONDENCE


Marigold May Newsletter (sent electronically)
Marigold Making a Difference Award Letter

Meeting adjourned at 7:41pm.

Date of next regular meeting: Hybrid meeting, Thursday, June 23rd, 2022 at 6:30pm



Chair: G. Carling



Vice Chair: S. Al Abbasi
Treasurer: V. Domingo

ACTIONS:

- **All Board members are asked pass on the names of those who might be candidates for recruitment to G. Carling.**