

**Canmore Library Board Minutes
Regular Meeting on Thursday April 20, 2023**

CALL TO ORDER: 6:32pm

In Attendance: G. Carling, W. Fung*, J. MacAulay, K. Marra*, S. Al-Abbasi,
N. Miles, R. Yeager*, D. Saunderson, M. Preston (* via Zoom)

Guest: R. Reid

Absent: V. Domingo, D. Balmain

Chaired by: G. Carling

WELCOME AND OPENING REMARKS

G. Carling welcomed new Board member Doreen Saunderson, who replaces Karl Wahl. She noted it is National Volunteer Week and thanked everyone for their time and involvement on the Board.

23-04-20-1 MOTION: J. MacAulay moved to accept the agenda as presented. 2nd N. Miles. **CARRIED**

23-04-20-2 MOTION: J. MacAulay moved to accept the Minutes from the March 23, 2023, meeting. 2nd R. Yeager. **CARRIED**

LIBRARY SNAPSHOT:

Library Services to Indigenous Populations

R. Reid provided a comprehensive report on her work in Indigenous Outreach via the Marigold Library System. She did a summary report which is available to anyone interested. She returned to in-person work in 2022. The program is split into three parts – Spring/Summer, December (Christmas), and January – May.

They are currently working on a Stoney Language class, and there are articles being written for the Marigold Newsletters. R. Reid attended Marigold headquarters twice with Elders. Mini Thni has book deposit status now.

R. Reid confirmed that there are elders from each of the three local Nations that act as consultants, and they have an office in Stoney Nakoda. There has been a C.P.L. staff member working with Marigold's Indigenous Advisory Committee. They do receive funding from PLSB based on population numbers. She confirmed there are 38 CPL patrons from the Stoney Nakoda Nation. Funds are also received from an Indigenous Grant.

S. Al-Abbasi asked about training a successor. R. Reid confirmed she is looking to retire in the next couple of years and has already started that process. She is

hoping to hire someone this summer to take over. She hopes to be the last non-indigenous Indigenous Outreach Director for Marigold.

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston confirmed they are actively interviewing replacement candidates for T. Madge's position. She confirmed the memorial for Karl Wahl is being held May 5, 11:00AM, at the Catholic church. It will not be live-streamed. Mary Wahl suggested some book titles for his memorial purchase.

Mountain Market will continue at Elevation Place this summer, May 25 – October 5. The RM Outlook approached her about doing an article on book repairs, but she has not heard when it will be published. The library received a new book cart from Public Health services. The library newsletter now has over 800 subscribers. The Marigold conference registration is complete.

Regarding SYNC, the Board currently uses a free version and there would be a fee for any upgrades, with a cost per user, per month. Glynis will bring this up at the next budget meeting.

2023 Strategic Planning SessionThe session is planned for May 13, 2023, 9:00AM – 4:00PM. Snacks and lunch will be provided. S. Al-Abbasi has to be away, and V. Domingo will also be away. Let G. Carling know of any dietary restrictions. The Committee is meeting April 28 and will provide an agenda, with a summary and questionnaire sent out prior to the meeting.

2023-04-03 MOTION: G. Carling moved to allow a budget of up to \$300.00 for food for the Strategic Planning Session.
2nd S. Al-Abbasi. **CARRIED**

NEW BUSINESS

Policy Updates – W. Fung

4.1 Library Staff Employment

This policy will be renewed for 5 years again. Staff were asked about changing one of the STAT/general holiday dates and adding Truth and Reconciliation Day but staff preferred to keep the list as is and stay open for Truth and Reconciliation Day.

2023 04-04 MOTION: W. Fund moved to accept Policy 4.1 as presented.
2nd D. Saunderson. **CARRIED.**

4.2 Library Director Employment

N. Miles noted a conflict between vacation allotment amounts referenced in sections 4.2 and 4.11. M. Preston noted they have been using the more recently updated

section 4.11 and that section 4.2 had been missed and should be updated to match section 4.11.

2023-04-05 MOTION: W. Fung moved to accept Policy 4.2 as amended.
2nd K. Marra. **CARRIED.**

4.5 Group Benefits

Changes to the part-time benefits plan were moved and carried last meeting. For the remainder of this policy, kept the term to one year, in line with Insurance policy term.

2023-04-06 MOTION: W. Fung moved to accept Policy 4.5 as amended.
2nd D. Saunderson. **CARRIED.**

4.11 Vacation

Currently on a 2-year term. With the provincial election coming up, if there is a change in government it could affect Alberta Standards policy. We will leave as is for now.

2023-04-06 MOTION: W. Fung moved to accept Policy 4.11 as amended.
2nd J. MacAulay. **CARRIED**

OTHER REPORTS

Compensation Committee

They are seeking more information from the Town of Canmore.

Advocacy Committee

There is a short time-line for the upcoming election. G. Carling will gather questions to be submitted, and possibly approach BOWDA to submit them for any all-candidate forum.

Board Development

A.L.T.A is a good resource. Seminars and "Coffee sessions" can provide good information.

Endowment Fund

They met earlier this week, with the Friends of the Library Society and Library and the Board represented. There will be another on-line campaign at the end of the calendar year.

Friends of the Library

The last book sale went very well for the Friends of the Library.

Marigold

The AGM is this Saturday. J. MacAulay will be attending, and report any new developments.

COUNCIL UPDATE

K. Marra provided an update on recent council discussions. The recent Citizen Perspective Survey had 400 households participate. 93% thought life was good or very good in Canmore. Housing and cost of living are top of mind. There was discussion about strong social community support, which includes the library. K. Marra will miss the meeting on May 25, 2023, as she is heading to Toronto for the Federation of Canadian Municipalities conference. North York library won the award for best historic conversion, and she hopes to visit that library.

FINANCIAL UPDATE

G. Carling presented the March financials as information, as V. Domingo is away. The monthly summaries look good. We are 25% into the budget year. There were no issues raised.

CORRESPONDENCE

No questions regarding the attached correspondence.

ACTION ITEMS

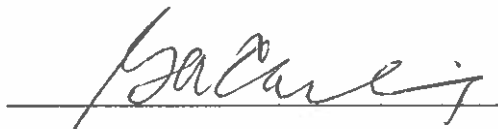
No specific items presented.

IN CAMERA SESSION

2023-04-07 MOTION: G. Carling moved to go in camera. 2nd by S. Al-Abbasi. **CARRIED.**

2023-04-08 MOTION: G. Carling moved to go out of in camera. 2nd by S. Al-Abbasi. **CARRIED.**

Meeting adjourned at 8:23PM


Chair: G. Carling


Vice-Chair: S. Al-Abbasi